



## **Scholarship Fund Guidelines**

### **1. Scholarship Committee**

1. The Scholarship Committee consists of a convener and at least two other Excom-members.
2. The Scholarship Committee has the following responsibilities:
  - a. Advertising of the existence of the Scholarship Fund to the UCCI member bodies.
  - b. Exploring ways to raise money to supplement the fund.
  - c. Handling of applications and scholarships.
3. Reports
  - a. The Scholarship Committee reports to the UCCI Excom.
  - b. An annual report is presented at the Annual General Meeting of the UCCI.

### **2. Funds**

1. A minimum of 4,000 NIS will be transferred from the membership fees to the scholarship fund on an annual basis.
2. Additional fundraising by UCCI members is encouraged to supplement the scholarship fund.

### **3. Scholarship stipulations**

1. Scholarships are offered twice a year. Deadlines for applications: 1<sup>st</sup> of May and 1<sup>st</sup> of November.
2. A minimum of 2,500 NIS is granted to applicants, who fulfill the conditions stipulated below – as funds are available.
3. In case there are more applicants than funds – the applicants will be weighed according to criteria stipulated below (point 5).
4. Scholarship can be granted to the same individual several times, but only once a year (if a person received a scholarship in May-June one year, he will not be eligible before May-June the next year). Only one scholarship can be granted for the same academic year.
5. The Scholarship Committee will respond to applications within two months after the deadline for applications.

### **4. Conditions for applicants**

1. The applicant must be a permanent resident in Israel or the West Bank and Gaza holding an Israeli ID-card (Teudat Zehut or Hawiya).
2. The applicant must be sponsored by a UCCI Member Body.
3. The applicant must be enrolled at an approved Study Institute in the field of biblical, theological or other ministry-related studies.

## 5. Selection criteria

In case there are more applicants than funds – the Scholarship Committee – at their discretion – will weigh the candidates. Following preferences will be considered:

1. Preference will be given to applicants who intend to serve with a Member Body and/or lead an approved local fellowship in the country.
2. Preference will be given to applicants who study within the country.
3. Preference will be given to applicants who have not previously received a grant - or who have received less grants – compared to other applicants.

In case no clear choice emerges after considering these criteria, the Committee may decide according to the date of application (who applied first). Date of reception by the scholarship convener applies (snail-mail: postal stamp).

## 6. The application process

1. Application forms can be obtained from the Scholarship convener – by e-mail, fax or mail. (Please make sure you use the latest form).
2. The application consists of three parts to be completed by 1) the applicant 2) the sponsoring UCCI Member Organization and 3) the Study Institute. Only applications including all three parts will be considered.
3. The application – including all three parts (point 6.2) – must be submitted by hand or post (snail-mail) to the convener of the Scholarship Committee (find the relevant contact information on the UCCI-website).
4. The Scholarship Committee will consider the applications received on time – and answer within two months after the deadlines (which are 1<sup>st</sup> of May, 1<sup>st</sup> of November).
5. If an applicant *did* qualify to a grant according to point 4 above, but funds were not available at the time, the application can be transferred to the next round – if the person in question will still be enrolled in the Study Institute at such time.

## 7. Forwarding of Scholarship grant

1. Scholarships granted will be paid by the UCCI treasurer to the sponsoring UCCI Member Organization or the Institute of Study – not directly to the applicant.
2. The recipient Organization or Institute is requested to forward an official receipt to the UCCI.

**The present Scholarship Convener is:**

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Revised and ratified by the UCCI-Excom: March 27, 2008